

# **SREE AYYAPPA COLLEGE**

**ERAMALLIKKARA, CHENGANNUR, ALAPPUZHA DISTRICT**

**KERALA**



**(GOVT. AIDED COLLEGE AFFILIATED TO THE UNIVERSITY OF KERALA)**

**NAAC Accredited**



**ORIENTATION PROGRAMME 2023-24**

**ORGANIZED BY  
IQAC, SREE AYYAPPA COLLEGE**

**DATES : 24.07.2023, 25.09.2023 & 26.09.2023**

**COORDINATED BY  
DR ANANTH KUMAR R T,  
ASSISTANT PROFESSOR,  
DEPARTMENT OF PHYSICS,  
SREE AYYAPPA COLLEGE**

## **CONTENT**

- 1. INTRODUCTION**
- 2. DETAILED REPORT**
- 3. CONCLUSION**

## **APPENDIX**

- 1. INAUGURATION BROCHURE & PHOTOS**
- 2. SESSION PHOTOS**
- 3. PROGRAMME SCHEDULE**
- 4. ATTENDANCE STATEMENT**

## INTRODUCTION

The objective of the three-day orientation program for first-year undergraduate students in the college is to facilitate a smooth and positive transition into the academic and social aspects of college life. The program aims to familiarize students with the campus environment, academic policies, and support services available to them. Through a series of interactive sessions, workshops, and informational sessions, the orientation program intends to instill a sense of belonging, provide essential information about the academic curriculum, and promote a healthy and inclusive campus culture. Additionally, the program aims to foster connections among students, faculty, and staff, creating a supportive community that enhances the overall college experience and sets the foundation for a successful academic journey.

### **Detailed Report**

The Three Days Orientation Programme for the academic year 2023-24, organized by the Internal Quality Assurance Cell (IQAC) at Sree Ayyappa College, was successfully conducted with an inauguration session and academic/non academic sessions. The program aimed to familiarize and integrate the newly admitted first-year undergraduate students into the academic and cultural ethos of the institution..

#### **Day 1 24.07.2023 : Inauguration**

The Orientation Programme for the academic year 2023-24 commenced with great enthusiasm and energy. Dr. Ananth Kumar R T, the program coordinator, outlined the schedule and objectives for the three-day event in his welcome speech. Prof. (Dr.) Suresh S, College Principal, in presidential address, highlighted the significance of the orientation program in fostering a smooth transition for the incoming students. Prof. (Dr) K S Anil Kumar, Registrar, University of Kerala, Thiruvananthapuram, inaugurated the programme. His insightful address set the tone for the upcoming days, inspiring our fresh batch of undergraduate students. Ms. Sobha P K, the IQAC Coordinator, who delivered a felicitation speech, shared encouraging words with the students, emphasizing the importance of the orientation program in facilitating a smooth transition into college life. Expressing gratitude on behalf of the organizing committee, Dr. N Madhavan, the Parent-Teacher Association (PTA) Secretary, delivered a heartfelt vote of thanks.

#### **Day 2 - 25.09.2023: Comprehensive Sessions on Academic Procedures and Campus Life**

The second day of the Orientation Programme delved into crucial aspects of academic life and campus facilities. The sessions covered a wide array of topics, ensuring that students were well-informed about the academic procedures, examination norms, and various amenities available on campus.

Sessions included Admission Process, Examination and Fee Registration Procedures, University Examination Guidelines, Open Course Options, Sports Activities and Facilities, Student Participation in College and University-Level Events, Teaching-Learning Methodologies, Mentorship Programs, Remedial and Tutorial Systems, Introduction to DLMC, CLMC & ULMC, LMS platform CAMPUS GENIE. The students were introduced to Women Cell and Biodiversity Club, WWS, Students Grievance Redressal Cell, Internal Complaints Committee, Gender Justice Forum and Gender Sensitization, Placement and Career Guidance Cell, FOSS Cell, National Service Scheme (NSS) and Its Procedures, SSP, IETE, Young Innovators Programme (YIP) etc. Library Activities and Procedures were made

familiar to the students. Towards the end of the session there was a Library Visit by all students to get familiarize with Library Automation Tool.

### **Day 3 – 26.09.2023 : Academic Evaluation and Beyond**

The final day focused on the evaluation process, continuous assessment, and various other aspects that contribute to a holistic academic experience. The sessions provided insights into Continuous Evaluation, Question Patterns, Seminar and Assignment Expectations, Tests and Attendance Criteria, Internal Evaluation System, Grievance Redressal Mechanisms, conduct of Model Exams (Including Lab), Grading System, Credit, Grade Points, SGPA, CGPA, End Semester Evaluation, Revaluation Procedures and Grace Marks, Lab Examinations, External Evaluation and Oral Examinations. There were sessions on Introduction to IQAC, INFLIBNET, Participation at Kerala University Youth Festival, Scholarship Opportunities and Application Processes, Extra-curricular and Extension Activities. College Union and Women Hostel Facilities etc were also introduced to students. There were hands-on sessions for the familiarization with University Website to verify University Results, Revaluation Process, Exam Dates, and Time Table. NPTEL and Incubation Centre Opportunities INFOFEST, Conferences, and Paper Presentations, Last session was dedicated for each Department to talk about department specific Activities, Associations, Laboratory Rules and so forth. There were live sessions for CAMPUS GENIE Login and personal data updation.

Feedbacks were collected and analyzed for further improvement of the programme.

### **Conclusion**

The three-day Orientation Programme proved to be a comprehensive guide for our new students, equipping them with essential information about academic and extracurricular aspects of college life. The sessions were interactive, engaging, and aimed at fostering a positive and inclusive learning environment. We look forward to an exciting and successful academic year ahead.

**Ms. Sobha P K**  
**IQAC Coordinator**

**Dr Ananth Kumar R T**  
**Programme Convener**

**Prof. (Dr) Suresh S**  
**PRINCIPAL**

## Brochure & Photos of Inauguration Session



**SREE AYYAPPA COLLEGE**  
Govt. Aided College,  
Managed by Travancore Devaswom Board, Trivandrum,  
Affiliated to University of Kerala, Established in 1995  
Eramalikkara, Chengannur, Alappuzha District

**INAUGURAL CEREMONY OF ORIENTATION PROGRAMME  
FOR FRESHERS - 2023 ADMISSION**

**Date: 24/07/2023 (Monday)**

**PROGRAMME SCHEDULE**

**Time: 12:00 pm to 01:00 pm**      **Venue: Auditorium**

**Welcome Address : Dr. Ananth Kumar RT (Convener)**

**Presidential Address : Prof. (Dr.) Suresh S  
Principal**

**Inauguration : Prof. (Dr.) Anil Kumar K S  
Registrar  
University of Kerala  
Thiruvananthapuram** 

**Felicitation : Prof. Shoba P K (IQAC Convener)**

**Vote of Thanks : Dr. Madhavan N (PTA Secretary)**

- : Prof. Jisha Nair B J (The Head, Dept. of C.S)
- : Dr. Usha Kumary K L (The Head, Dept. Electronics)
- : Dr. Nitha B (The Head, Dept. of Biochem. & Ind. Mic.)
- : Dr. Ajayan Thankayan (The Head, Dept. of Commerce)
- : Dr. Vidhya N (The Head, Dept. of Mathematics)
- : Dr. Athira Sasidharan (The Head, Dept. of English & Media Studies)



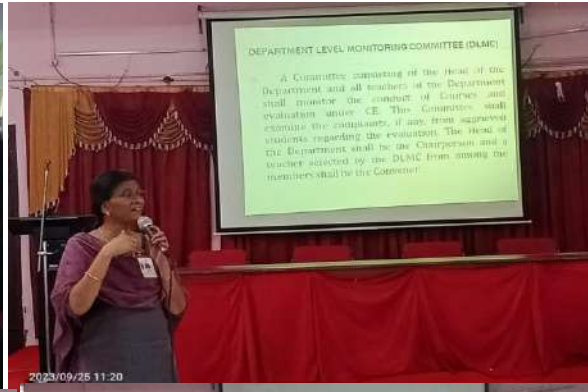


## Session Photos





Alappuzha, Kerala, India  
 8HW4+W8P, Eramalikkara, Kerala 689102, India  
 Lat 9.347214°  
 Long 76.555715°  
 25/09/23 02:52 PM GMT +05:30



DEPARTMENT LEVEL MONITORING COMMITTEE (DLMC)

A Committee consisting of the Head of the Department and all teachers of the Department shall monitor the conduct of Courses and evaluation under CE. The Committee shall examine the students, if any, from approved institutions regarding the evaluation. The Head of the Department shall be the Chairperson and a teacher selected by the DLMC from among the members shall be the Convener.

2023/09/25 11:20



ni 2023/09/25 11:20

the campus right now

Public Cloud (Private 2023/09/25 11:20)

Private Cloud (Private 2023/09/25 11:20)

Public Cloud (Private 2023/09/25 11:20)

Private Cloud (Private 2023/09/25 11:20)

Alappuzha, Kerala, India  
 8HW4+W8P, Eramalikkara, Kerala 689102, India  
 Lat 9.347253°  
 Long 76.556229°  
 25/09/23 12:08 PM GMT +05:30



Introduction

1. Objectives

2. Scope

3. Structure

4. Membership

5. Functions

6. Reporting

Alappuzha, Kerala, India  
 8HW4+VG8, Eramalikkara, Kerala 689102, India  
 Lat 9.346598°  
 Long 76.556229°  
 26/09/23 10:49 AM GMT +05:30



Alappuzha, Kerala, India  
 8HW4+VGB, Eramalikkara, Kerala 689102, India  
 Lat 9.346598°  
 Long 76.556229°  
 26/09/23 09:56 AM GMT +05:30



EXTRA CURRICULAR ACTIVITIES: IMPORTANCE

- Learn new skills. Fundamentally, extra-curricular activities allow your child to learn something that could help with their life.
- Boost academic performance
- Broader social skills
- Improved time management
- PERSONALITY DEVELOPMENT THROUGH COOL ACTIVITIES
- Social constraints and support to the society
- Connecting Education Institution with society

Alappuzha, Kerala, India  
 8HW4+W8P, Eramalikkara, Kerala 689102, India  
 Lat 9.347253°  
 Long 76.555697°  
 26/09/23 10:57 AM GMT +05:30



2023/09/26 12:36



Alappuzha, Kerala, India  
 8HW4+W8P, Eramalikkara, Kerala 689102, India  
 Lat 9.347226°  
 Long 76.555696°  
 25/09/23 01:37 PM GMT +05:30





# SREE AYYAPPA COLLEGE

Govt. Aided College, Eramallikkara, Chengannur,  
Alappuzha District, Kerala

## Orientation Programme for Freshers

Date: 25/09/2023 (Monday)  
26/09/2023 (Tuesday)

Venue: Auditorium

Participants: All First Year U.G Students

(Attendance is mandatory and will be noted for each hour.)

### Programme Schedule

S.No	Time	Name	Topic
	09:30 am	Prof. (Dr.) Suresh S Principal	Introductory Remarks
1.	09:35 am to 10:00 am	Dr. <u>Madhavan N</u> Head, Department of Physical Education	Admission, Original Certificates, Examination & Fee Registration procedure, Importance of Hall Ticket, University Examination, Exam hall, Squad duty, Open course, Sports activities, Ground & Gym Facility, Students participation in College/University level
2.	10:00 am to 10:30 am	Dr. <u>Nitha B</u> Head, Department of Biochemistry & Industrial Microbiology	Teaching Learning Methodologies, Mentor, Remedial, Tutorial system, Women cell, Biodiversity club
3.	10:30 am to 11:00 am	Dr. <u>Vidhya N</u> , Head, Department of Mathematics	Introduction to DLMC, CLMC & ULMC
4.	11:00 am to 11:30 am	Dr. <u>Sreelekshmi C</u> <u>Warrier</u> , Assistant Professor, Department of Mathematics	CAMPUS GENIE, WWS



	11:30 am to 11:40 am	Break with High Tea & Group Photo	
5.	11:40 am to 12:00 pm	Prof. <u>Jisha Nair B J</u> , Head, Department of Computer Science	Students Grievance <u>Redressal</u> Cell - Internal complaints committee - Gender Justice Forum - Gender Sensitization
6.	12:00 pm to 12:30 pm	Dr. <u>Sreeraj M</u> , Assistant Professor, Department of Computer Science	Placement and Career Guidance Cell, FOSS cell
	12:30 pm to 01:15 pm	Lunch Break	
7.	01:15 pm to 01:45 pm	Prof. <u>Lavanva M</u> Assistant Professor, Department of English & Media Studies	National Service Scheme (NSS) & its procedure, activities
8.	01:45 pm to 02:15 pm	Prof. <u>Sreelekshmi A N</u> , Assistant Professor, Department of Computer Science  & Mr. <u>Shinenath P K</u> (Librarian)	SSP, IETE, Young Innovators <u>Programme</u> (YIP), Library Activities, Importance of college calendar  Library book issue/return, barcode scanner for entry/exit, Searching for availability of books at computer by author/topic, Importance of KOHA
9.	02:15 pm to 03:15 pm	Library Visit	

Date: 26/09/2023 (Tuesday)

10.	09:30 am to 10:30 am	Prof. <u>Sobha P K</u> Associate Professor & IQAC Convener,  Department of Computer Science	Evaluation procedure Continuous Evaluation - Question pattern, Seminar/Assignment - Tests - Attendance - <u>Weightage</u> - Internal Mark - <u>Grievance redressal</u> system - Model Exam (Including lab) - Exam books - Records - Assignment books - Grading system - Credit - Grade - Grade point - SGPA - CGPA - Grace Grade - End semester Evaluation - Re-valuation - Grace Marks - Lab Examination - External Evaluation - Records - Oral questions - Output Evaluation - Internal Examination,  <u>Introduction to IQAC, Infflibnet</u>
11.	10:30 am to 11:00 am	Dr. <u>Rejiva CS</u> , Assistant Professor, Department of Biochemistry & Industrial Microbiology	Participation at <u>kalolsavam 2023</u> (Different events name), Scholarship & other Amenities for students  Application process of different scholarship scheme
12.	11:00 am to 11:15 am	Dr. <u>Ganga G</u> Assistant Professor, Department of Biochemistry & Industrial Microbiology	<u>Extra curricular</u> & Extension activities
13.	11:15 am to 11:30 am	Dr. <u>Remya L.</u> , Head Department of Hindi	College Union, Women Hostel
	11:30 am to 11:40 am	Break with High Tea	

14.	11:40 am to 11:50 am	<u>Dr. Athira Sasidharan</u> , Head, Department of English & Media Studies	Various Club Activities
15.	11:50 am to 12:00 pm	<u>Dr. Ajayan Thankayan</u> Head, Department of Commerce	Alumni Association
16.	12:00 pm to 12:30 pm	<u>Dr. Ananth Kumar R T</u> , Assistant Professor of Physics	Familiarization with University website (A live session about <a href="https://www.keralaimiversity.ac.in">https://www.keralaimiversity.ac.in</a> ) - How to check University results - Revaluation, Exam Dates - Time Table - , Old question paper (download), Pay University Exam Fee by online - NPTEL - Incubation Centre INFOFEST, Conferences and Paper Presentation

## Department wise Orientation Session

Date : 26/09/2023 (Tuesday)

Venue: First Year classroom

S.N o.	Department	I year Class In-charge	Time	Activities
1.	Commerce	Mr. Johnson Jose	01:15 pm to 03:15 pm	Department activities - Associations - Text books/Notes - Laboratory rules- Assignment submission dates - login to CAMPUS GENIE by students - Students Profile, ID card submission (Google Form) and Feedback collection by Class in-charge.
2.	English & Media Studies	Prof. Lavanya m		
3.	Electronics	Dr. Deepeu G P		
4.	Computer Science	Prof. Jisha Nair B J		
5.	Biochemistry & Industrial Microbiology	Dr. Nitha B		
6.	Mathematics	Dr. Ananth Kumar R T		

**Convener: Dr. Ananth Kumar R T**

**Email : [ananth@sreeayyapcollege.ac.in](mailto:ananth@sreeayyapcollege.ac.in)**

**Prof. Sobha P K**  
**IQAC Convener**

**Prof. (Dr.) Suresh S**  
**Principal**

Date: 24/07/2023 (Monday)

Time: 12:00pm to 01:30pm

Venue: Auditorium

INAUGURAL CEREMONY OF ORIENTATION  
PROGRAMME FOR FRESHERS - 2023 ADMISSION

INAUGURATION: Prof. Dr. Anil Kumar K.S

S.No.	Name	Faculty/ Student/ Parent	Department	Semester S1/S2/S3/S4/S5/S6	Signature
1.	Dr. K.S. Anil Kumar	Registrar			
2.	Sobhe PK	Faculty	CS Dept		
3.	Dr. Sobhe Kumary LL	HOD	Dept. of Electronics		
4.	Dr. Nithu B	HOD	BC & IMB		
5.	Dr. Ajayan Thankayan	HOD	Bcom		
6.	Dr. Vidhya N	HOD	Mathematics		
7.	Dr. Athira Sasidharan	HOD	ENG & MEDIA STUDIES		
8.	Dr. Ananth Kumar	Faculty	Physics		
9.	Jisha Nar B J	HOD	CS Dept		
10.	M. Hemant	Faculty	EMS		
11.	Dr. Madhavan N	Asst. Prof	Physical Edn		
12.	Dr. Jauga G	Asst. prof	BC & IMB		
13.	Dr. Remya L	Asst. Prof.	Hindi		
14.	Athira A	Faculty	EMS		
15.	Lavanya M.	Asst. Prof.	EMS		
16.	Dr. Sreelekshmi Chelvan	Asst Prof	Mathematics		
17.	Sreelekshmi A.W.	"	Computer Science		
18.	SAJISHA P.S	Faculty	"		
19.	Adithyan P	Student	English and Media Studies		
20.	C.A ATHIRA	student	BSc. Biochemistry		
21.	Adithya Krishnan M.	student	BSC. IMB		
22.	Asocio L	student	Bsc. BC & IMB	S1	
23.	Basanth B.S	student	Bcom, Computer Applicates	S1	
24.	Jivan U.G	"	"	S1	
24.	Preyas Sunil	"	"		
26.	Sobhy Jayaraj R	student	Bsc Electronics	S2	
27.	Sivadas V.T	Parent			
28.	Adithyan P	student	B.Com	S1	
29.	Akshay Murali	Student	B. Com	S1	
30.	Nikhil Surah	Student	B. Com	S1	
31.	Rishikesh A	Student	B. Com	S1	
32.	Appu S	student	"	S1	
33.	Sankardas	Student	"	S2	
34.	Ashwin N. Bijuman	Student	"	S1	
35.	Rajeev T.D	Parent	C S		



Date: 24/07/2023 (Monday)

Inaugural ceremony of Orientation programme  
for Freshers - 2023 Admission

S.No.	Name	Faculty/ Student/ Parent	Department	Semester S1/S2/S3/S4 S5/S6	Signature
36	Sixana S	Student	CS	S1	[Signature]
37	Achudan A	Student	Electronics	S1	[Signature]
38	Jithin S	Student	Bsc CS	S1	[Signature]
39	Suresh M	Parent			[Signature]
40	Aswin Raj UK	Student	Bsc CS	S1	[Signature]
41	C P Raji Kumar	Parent	LMB		[Signature]
41	Sangeetha Raji Kumar	Parent	LMB		[Signature]
42	Devanand Shaji	Student	CS	S1	[Signature]
43	Milan P. Vinod	Student	CS	S1	[Signature]
44	Ashish. Id	Student	C.S	S1	[Signature]
45	Ajith	Parent	CS		[Signature]
46	Jayaprakash	Guardian			[Signature]
47	W. S. S. S. S. S.	Parent			[Signature]
48	W. S. S. S. S. S.	Parent			[Signature]
49	Vinod T	Parent			[Signature]
50	Suresh				[Signature]
51	Shrinanthy P. K	Librarian	Library		[Signature]
52	K K. CHANDEAN	Parent	BSE. C.S.		[Signature]
53	A. P. Prasad	Parent	Bsc Electro		[Signature]
54	Thannush kal. V	Guardian			[Signature]
55	Dithin. G.	Student	B.com	S1	[Signature]
56	Jagath. JB	Student	Bsc. electronics	S1	[Signature]
57	Arathy. S.P	Student	BSC. CS	S1	[Signature]
58	Abhishek. V.				[Signature]
59	Saranya. PM	Faculty	BSC. CS		[Signature]
60	Bijumon. X	Parent			[Signature]
61	Jishnu Nampoothiri	Faculty	BA. Eng		[Signature]
62	Dr. Sreeraj M	Faculty	Dept. of Computer Science		[Signature]
63	Bindhu Gopero	Parent	B.Com. Ist		[Signature]
64	Bindhu Prasad	Parent	B.com		[Signature]
65	Sajitha. Vinod	"	BSC. CS		[Signature]
66	Shaila. B.	Parent	BA English		[Signature]
67	Nisha Kumari.	Parent	B. Media Studies		[Signature]
68	Anu Shaji	Parent	B. Com		[Signature]



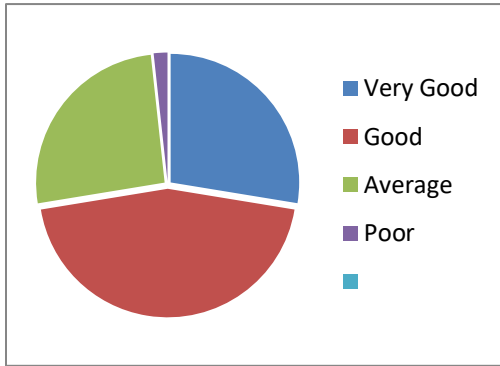
Date: 24/07/2023

Inaugural ceremony of Orientation Programme  
for Freshers - 2023 Admission 5

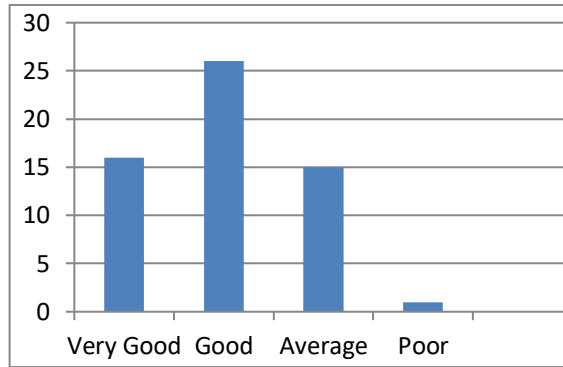
S.No.	Name	Faculty/ Student/ Parent	Department	Semester S1/S2/S3/ S4/S5/S6	Signature
69	Vidya Suresh	Parent	B.Com. Comp Application		Vidya S.
70	Anagha R	student	B.com computer Application	S1	Anagha R
71	Nandhana R	student	B.com computer application	S1	Nandhana R
72	Swapna Sory Pushpakumari	Pushpa Student	B.com Computer	S1	Swapna Sory
73	Bansale S	Student	B.com Computer	S1	Bansale S
74	Anu Shaji	Student	B.com	S1	Anu Shaji
75	pushpakumari	parent			Pushpa
76	Saikripa	student	BA English Media Studies	S1	Saikripa
77	Asna Sudheer	student	BA. English & media Studies	S1	Asna Sudheer
78	Mahima K.C	student	Bsc. CS	S1	Mahima K.C
79	Athira R. Pillai	student	Bsc. CS	S1	Athira R. Pillai
80	Samtho S Deivan	student	Bsc. CS	S1	Samtho S Deivan
81	Srigana S	student	Bsc. CS	S1	Srigana S
82	Aswathy R	Faculty	B.com		Aswathy R
83	Saji-tha. K	faculty	Electronics		Saji-tha. K
84	Gayisha A	Student	BSC CS	S1	Gayisha A
85	Sreelekshmi V	student	BSC CS	S1	Sreelekshmi V
86	Anya K.S	Student	BSC CS	S1	Anya K.S
87	Aswathy Naiz	Student	BSC CS	S1	Aswathy Naiz

# Feedback Analysis

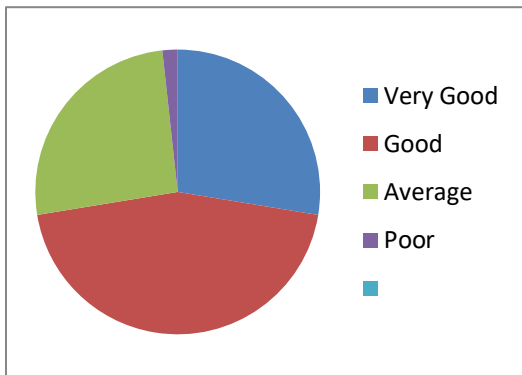
Over All Rating



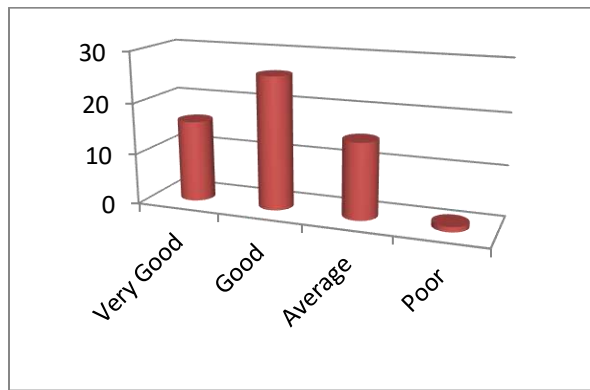
Topics Discussed



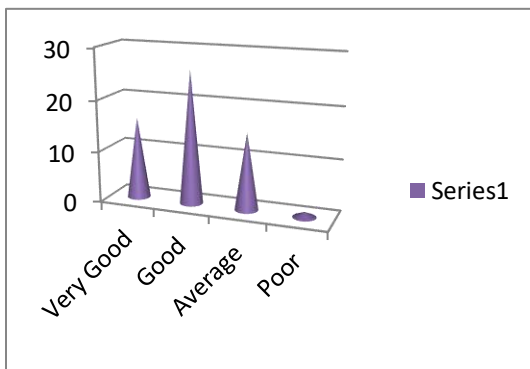
Academic Content



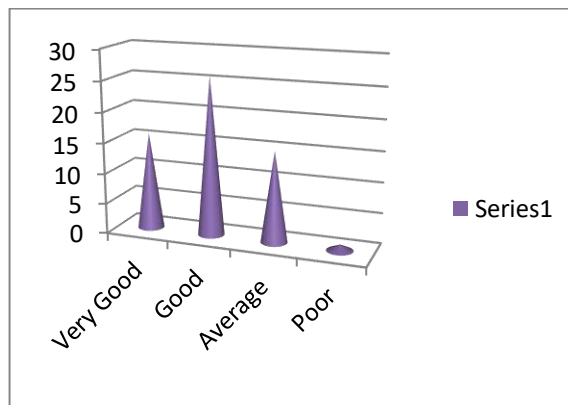
Information about Club Activity



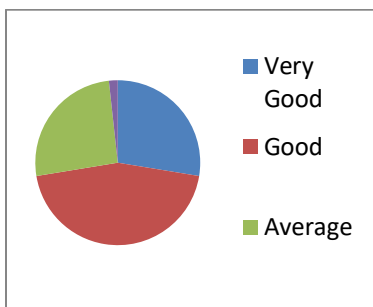
Information About Examination



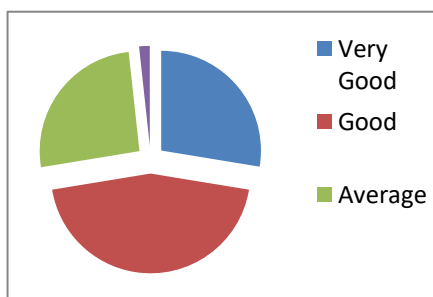
Faculty Interaction



Library



Extra Curricular activities



Sports

